

**Enrolled Minutes of the Ninetieth Regular or Special Meeting
For the Twenty-Seventh Highland Town Council
Regular Meeting
Monday, August 10, 2015**

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, August 10, 2015 at 6:50 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Konnie Kuiper were present. Councilor Steve Wagner was absent owing to a work commitment. The Deputy Clerk-Treasurer, Katie Minchuk was present to memorialize the proceedings on behalf of the clerk-treasurer who noted that he would be delayed owing to a parent commitment related to the start of school. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council discussed the agenda of the imminent regular meeting.
2. The Town Council discussed the Board of Zoning Appeals Docket to be considered in the forthcoming meeting. The discussion included consideration that several properties in the neighborhood already have apartments above garages and the emerging desire expressed by some of the councilors to move away from this type of non-conforming use.
3. The Town Council discussed the Plan Commission Docket to be considered in the forthcoming meeting. The discussion included concerns expressed by some councilors about being able to prevent used car lots in the future. It was further noted that the law barred the placing of such stipulations in a rezoning or map amendment action. The discussion noted that residents expressed a strong opposition to apartments being erected upon the property.
4. The Redevelopment Director requested the opportunity to meet with the Town Council following the plenary business meeting in order to discuss the pending application for tax abatement filed by People's Bank.

The study session ended at 6:59 O'clock p.m.

Regular meeting. The Twenty Seventh Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, August 10, 2015 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak, presided and the Town Clerk-Treasurer, Michael W. Griffin, who arrived at the conclusion of the study session, was present to memorialize the proceedings. The meeting was opened with Councilor Konnie Kuiper reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Konnie Kuiper. Councilor Steve Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Attorney; Peter Hojnicky, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown,

CPRP, Superintendent of Parks and Recreation; Cecile Petro, Redevelopment Director; and Katie Minchuk, Deputy Clerk-Treasurer were present.

Also present: Jared Tauber, Attorney with Tauber Law Offices; George Georgeff, Police Commander; Susan Murovic of the Advisory Board of Zoning Appeals; Ed Dabrowski IT Director (Contract); and Randy Bowman, Assistant Inspector for Electrical were also present.

Minutes of the Previous Meetings:

The minutes of the regular meeting of July 27, 2015 were approved by general consent.

Special Orders:

1. Public Hearing: Proposed Additional Appropriations in Excess of the 2015 Budget for the **Corporation Capital Fund**, in the amount of **\$1,700,000, funded by the Promissory Note Proceeds.**

(a) Attorney verification of Proofs of Publication: The TIMES 20 July, 27 July 2015. The Post-Tribune: 20 July 2015, 27 July 2015. The Town Attorney verified that the proofs were in compliance with IC 5-3-1.

(b) **Public Hearing.** The Town Council President called the hearing to order. There were no comments. The hearing was closed.

(c) Action on *Introduced Appropriation Enactment No. 2015-30*: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Corporation Capital Fund**, in the amount of **\$1,700,000**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5. *(The enactment was introduced and filed by Councilor Vassar at the Town Council Meeting of July 13, 2015. There was no further action.)*

Councilor Zemen moved the passage and adoption of Appropriation Enactment No. 2015-30. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed the enactment was adopted.

EXHIBIT "B"
TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2015-30

AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET FOR THE COST OF THE STREET REPAIR AND STREET MAINTENANCE PAVING PROJECT

WHEREAS, The Town of Highland, Lake County, Indiana (the "Town"), is a Town organized and existing under the provisions of Indiana Code 36-5; and

WHEREAS, The Town Council of the Town (the "Town Council") finds that the present facilities of the Town are not adequate to provide the proper services to present and future Town residents utilizing its facilities; and

WHEREAS, The Town Council has determined to issue a promissory note of the Town in an amount not exceeding One Million Seven Hundred Thousand Dollars (\$1,700,000) for the purpose of procuring funds to be applied on the cost of the street repair and street maintenance paving project in said Town (the "Project"); and

WHEREAS, The estimated cost of the Project at the present time is in the approximate amount of One Million Seven Hundred Thousand Dollars (\$1,700,000), and the Town Council finds that no provision has been made on account thereof in the existing budget; that a need exists for the making of an additional appropriation for such purpose; now therefore,

BE IT ORDAINED by the Town Council that an appropriation of the proceeds of the General Obligation Promissory Note of 2015, in the amount of One Million Seven Hundred Thousand Dollars (\$1,700,000) be and the same is hereby made to be applied on the cost of the Project, said appropriation to include the incidental expenses necessary to be incurred in connection with the Project and the issuance of note on account thereof; that said appropriation shall be in addition to all appropriations provided for in the existing budget, and shall continue in effect until the completion of the Project. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the Corporation Capital Fund herein named and for the purposes herein specified subject to the laws governing the same:

CORPORATION CAPITAL FUND:	
Acct. No. 310.01 Legal Services:	\$ 20,000.00
Acct. No. 310.06 Note Sale Fin Advisory	\$ 13,450.00
Acct. No. 3XX.XX County Allocation Fee	\$ 2,670.00
<i>Total Series:</i>	<u>\$ 36,120.00</u>
Acct. No. 4XX.XX Street Repair Project:	\$ 1,663,880.00
<i>Total Series:</i>	<u>\$ 1,700,000.00</u>
Total for Fund:	\$ 1,700,000.00

BE IT FURTHER ORDAINED that the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies were made available for expenditure pursuant to I.C. 6-1.1-18.

BE IT FURTHER ORDAINED that in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and filed on the 13th day of July, 2015. Consideration on the same day or at same meeting of introduction was not considered pursuant to I.C. 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 10th day of August 2015, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN OF HIGHLAND, LAKE
COUNTY, INDIANA

By: _____
Mark A. Herak, President, Town Council

Attest:

By: _____
Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer

- Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located 3705 Highway Avenue, **Highland**, to allow use of the property to support an apartment above a detached garage (Double use Single family)(Legal Non-conforming use) in property which is currently zoned as R-1 Single Family Residential District. Petitioner: **Cathy Warquier (Owner), 3705 Highway Avenue, Highland**. The Advisory Board of Zoning Appeals by a vote of three (3) in favor and two (2) opposed acted to **favorably recommend the request for the use variance** for the property. The ABZA acted at its meeting of 24 June 2015. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 22 July 2015. (90 days ends 22 September 2015).

Pursuant to IC 36-7-4-918.6, the Town Council may either accept the favorable recommendation and GRANT the requested use variance or it may reject (over rule) the favorable recommendation and DENY the use variance. If not acted upon by the Town Council within the 90 days described above, the action of the Advisory Board of Zoning Appeals stands. 90 days tolls on September 22, 2015, from the initial hearing.

Councilor Zemen moved to accept the favorable recommendation of the Board and to grant the requested use variance. Councilor Vassar seconded. Upon a roll call vote there were three negatives and one affirmative. With Councilors Vassar, Herak and Kuiper voting in the negative and Councilor Zemen voting in the

affirmative, the motion *did not* pass. The favorable recommendation was not approved and the use variance was not granted.

Councilor Vassar moved to reject the Findings of Fact. Councilor Kuiper seconded. Upon a roll call vote, there were three affirmatives and one negative. With Councilors Vassar, Kuiper and Herak voting in the affirmative and Councilor Zemen voting in the negative, the motion passed. The Findings of Fact were rejected.

3. **Plan Commission Docket No. 2015-01:** Petitioner is seeking an amendment to the *zoning map* involving property located at 2330 41st Street, Highland, which is a lot that is proximate to the **Webb Hyundai Dealership, 9236 Indianapolis Boulevard, Highland**. The subject property is currently zoned R-3 Multiple Family Residential District petitioner seeks rezoning to B-3 General Business District, designation. **Petitioner:** Michael Webb/Webb Hyundai, 9236 Indianapolis Boulevard, Highland, Indiana. The matter was certified by the Municipal Plan Commission with a **favorable recommendation**, by a vote of seven (7) in favor, none opposed at its meeting of June 17, 2015. The Plan Commission's findings of fact were memorialized from the June 17 hearing and were officially adopted at its meeting of July 15, 2015.

Pursuant to IC 36-7-4-608(f), having received a favorable recommendation, the Town Council may either approve the recommendation and adopt the ordinance or reject the recommendation, and defeat the ordinance. If no action occurs within 90 days, the recommendation of the Plan Commission is adopted. 90 days tolls on September 15, 2015. (This was on the agenda of the Town Council meeting of Monday, July 27. Under general consent at the reported request of Councilor Zemen the matter was delayed for action until this meeting.)

Councilor Kuiper moved to accept the favorable recommendation of the Plan Commission and to approve the rezoning map amendment. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The recommendation was approved.

- (a) **Action on Proposed Ordinance No. 1597:** An Ordinance Amending the Comprehensive Zoning Ordinance Passed by the Town Council of the Town of Highland, Lake County, Indiana on the 22nd day of November, 1999, Reclassifying an Area in the Town of Highland, Lake County, Indiana from R-3, Multiple Family Residential District to B-3, General Business District.
(This only requires a majority vote as a zoning ordinance pursuant to IC 36-5-2-9.6 and IC 36-5-2-9.8(b)(1).)

Councilor Zemen moved the passage and adoption of the Ordinance No. 1597. Councilor Kuiper seconded. Upon a roll call vote, there are four affirmatives and no negatives. The motion passed. The ordinance amending the actual map was adopted.

**ORDINANCE NO. 1597
OF THE TOWN OF HIGHLAND**

An Ordinance Amending the Comprehensive Zoning Ordinance Passed by the Town Council of the Town of Highland, Lake County, Indiana on the 22nd day of November, 1999, Reclassifying an Area in the Town of Highland, Lake County, Indiana from R-3, Multiple Family Residential District to B-3, General Business District.

WHEREAS, The Town Council of the Town of Highland, Lake County, Indiana, did, on the 22nd day of November, 1999, pass a certain Zoning Ordinance which is now in full force and effect, and which is known as Ordinance No. 1126 and 1126-A, presently codified under Title 18 of the Highland Municipal Code together with all amendments thereof and supplement thereto; and

WHEREAS, The Petition and Application for said proposed amendment was submitted to the Highland Plan Commission, and a Public Hearing was held thereon according to the said Ordinance No. 1126 and 1126-A as amended, and presently codified under Title 18 of the Highland Municipal Code, and said Commission recommends favorable approval; and

WHEREAS, After due consideration and study, the Town Council of said Town does believe that said amendment will be advantageous to said Town and will insure the public health, safety, welfare and morals of the Citizens there in the area affected,

NOW, THEREFORE, BE IT HEREBY ORDAINED, by the Town Council of Town of Highland, Lake County, Indiana:

Section 1. That the following described property located in the Town of Highland, Lake County, Indiana, which is presently designated as be *R-3 Multiple Family Residential District* as defined by Ordinance No. 1126 and 1126-A of the Town of Highland, Lake County, Indiana, presently codified under Title 18 of the Highland Municipal Code, which property is more particularly described as follows:

Parcel 1: The South 200 feet of the North 430 feet of the West 187.80 feet of the East 437.80 feet of the Northeast Quarter of the Northeast Quarter of the Southeast Quarter of Section 29, Township 36 North, Range 9, West of the Second Principal Meridian, all in the Town of Highland, Lake County, Indiana

Parcel 2: The South 220 feet of the North 230 feet of the West 187.80 feet of the East 437.80 feet of the Northeast Quarter of the Northern Quarter of the Southeast Quarter of Section 29, Township 36 North, Range 9, West of the Second Principal Meridian, all in the Town of Highland, Lake County, Indiana

Section 2. That the Zoning Map which accompanies the Comprehensive Zoning Ordinance, and which is part thereof, shall be amended and changed so as to include the "*B-General Business District*" on the specific parcel of the real estate hereinabove described, all of which was formerly "*R-3 Multiple Family Residential District*", and henceforth those regulations and rules governing the "*B-3 General Business District*" shall apply to the specific parcel(s) of real estate hereinabove described, respectively;

Section 3. That the Town Engineer is hereby ordered to make the appropriate map change and that said Ordinance No. 1126 and 1126-A as codified under Title 18 of the Highland Municipal Code, be and the same is hereby amended accordingly;

Section 4. That an emergency exists for the immediate taking effect of this amendment, and the same shall be in full force and effect and after its passage.

Certificate of the Municipal Plan Commission

It is hereby certified that the foregoing proposed zoning amendment was considered at a regular or special meeting by the Highland Municipal Plan Commission, having sustained a vote of 7 in favor and 0 opposed, and was duly forwarded with a **favorable recommendation** for adoption to the Town Council of Highland by the Highland Municipal Plan Commission on the 15th day of July 2015.

TOWN OF HIGHLAND
Municipal Plan Commission

Tom Vander Woude, President

Attest:

Mark Schocke, Secretary

Action by Legislative Body

Duly Ordained (Adopted/Rejected) pursuant to the provisions of IC 36-5-2-9.8 (b)(1), the recommendation of the Plan Commission is noted and the Ordinance is hereby **(adopted/defeated)** by the Town Council of the Town of Highland, Lake County, Indiana, this 10th day of August 2015, having sustained a vote of 4 in favor and 0 opposed in support of the **(adoption/defeat)** herein described.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

Staff Reports: The following staff reports were received and filed.

- **Building & Inspection Report for July 2015**

It will be supplied at a future time.

- **Fire Department Report for July 2015**

	Month	2nd half of year
General Alarms	13	13
Still Alarms	6	6
Paid still alarms	4	4
Total:	23	

- **Workplace Safety Report for July 2015**

There was one incident to report for June. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2015	Total in 2014	Restricted Days 2015	Lost Workdays This Year (2015)	Restricted Days Last Year (2014)	Lost Workdays Last Year (2014)
Parks	1	1	1	0	0	0	0
Fire	0	0	0	0	0	0	0
Police	1	1	2	0	0	0	1
Street	0	2	2	0	0	0	0
Water & Sewer	0	2	7	0	0	170	56
Maint.	0	0	3	0	0	35	47
Other	0	0	1	0	0	0	0
TOTALS	2	6	16	0	0	205	104

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

Unfinished Business and General Orders:

1. Renewal for the Special Fire Fighters Accidental Death and Disability Plan, required by IC 36-8-12-6 Plan, effective August 9, 2015, with Provident Insurance as Underwriter as presented by Brown Insurance Group for an annual premium of \$5,655 per year for three years. There is an option for pre-payment. The current three-year rate guarantee is ending and was an annual premium of \$5,542 per year for three years. (This represents a 2.04% increase.)

Councilor Vassar moved the acceptance and approval of the renewal of the Special Firefighters insurance policy as recommended by the Brown Insurance Group and underwritten by Provident Insurance. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The policy was approved and renewed.

2. Authorization and approval for the proper officer to publish legal notice of proposed additional appropriations in excess of the 2015 Budget in the Gaming Revenue Sharing Fund in the amount of \$81,000 for Johnston Street Project Preliminary Engineering and for the Fifth and 45th Streets Improvement Project Preliminary Engineering; in the Redevelopment General Fund, in the amount of \$21,461; and the

Redevelopment Capital Fund, in the amount of \$11,235 both to support the permanent transfer of funds collected on behalf of the Town Theater Project to the Town Theater Incorporated Treasury.

Councilor Kuiper moved to authorize and approve the proper officer to publish legal notice of a public hearing to consider the proposed additional appropriations as indicated. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The publication for the hearing was authorized.

Comments or Remarks from the Town Council:

(For the Good of the Order)

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • Liaison to the Board of Waterworks Directors; Liaison to the Park and Recreation Board; Town Board of Metropolitan Police Commissioners, Liaison.*

Councilor Zemen acknowledged the Parks and Recreation Superintendent who reported on several programing matters including the 18th Century Re-Enactment to be conducted at Main Square Park in the coming weekend.

Councilor Zemen acknowledged the Police Chief who reported that a fundraiser to support the family of the late Police Officer Shawn Smith is scheduled at St. James Parrish Fellowship Hall on Saturday, August 29, 2015.

- **Councilor Dan Vassar:** *•Redevelopment Commission Liaison.*

Councilor Vassar acknowledged the Redevelopment Director, who reported that the that People's Bank was relocating from its current Highland site, on Cline Avenue, and had a purchase option on the property located at 3927, 3915, and 3918 Ridge Road, which formerly hosted the McDonald's Restaurant. The purchase was contingent upon the successful attainment of a tax abatement.

The Redevelopment Director also reported on the successful completion of a façade improvement supported by the Redevelopment Department's grant, for Lincoln Sub's Restaurant on Highway Avenue.

Councilor Vassar also commended expressed condolences to Kenneth Mika on the passing of his mother in law. He further invited prayers for a family friend, Jim Paplava.

- **Councilor Steve Wagner:** *• Advisory Board of Zoning Appeals Liaison; Information Technology Liaison.*

Councilor Wagner was absent owing to work commitment.

- **Councilor Konnie Kuiper:** *• Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Police Chief who reported that Officer Brad Snow would be returning from a military deployment on August 11.

- **Council President Mark Herak:** *Municipal Executive • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Council President Herak offered a brief survey of the status of projects underway with the Sanitary District and the status of the Kennedy Avenue Water Main Improvement Project.

Comments from Visitors or Residents:

1. Rick Volbrecht, 9221 Parkway Drive, Highland, expressed concerns regarding the attendance at meetings of the Park and Recreation Board by one of its members and one of the liaisons. Mr. Volbrecht offered that he had reviewed minutes of the meetings and noted the absences over a period of 25 meetings.
2. Charlie Burley, 3521 Wicker Avenue, Highland, opined on the poor condition of Johnston Street between Ridge and Highway, 3500 block of Jewett and the 3400 block of Condit. Mr. Burley appealed that something be done to improve these particular public ways.

It was noted that one amount in the proposed additional appropriations hearing approved by the Council is for the purpose of preliminary engineering for Johnston Street. It was noted that the Public Works Director would be instructed to follow up with Mr. Burley.

3. Jerry Tuel, Jr., 9307 Waymond, Highland, noted his initial concerns related to the proposed rezoning requested by Webb Hyundai. He thanked the Town Council for its efforts.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Vassar moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period July 28, 2015 through August 10, 2015 as well as the payroll dockets for the paydays of July 10 and July 24, 2015. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for vendors and payroll dockets were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$368,794.35; Motor Vehicle Highway and Street (MVH) Fund, \$25,127.98; Local Road and Street Fund, \$109,017.64; Law Enforcement Training and Supply Fund, \$320.83; Corporation Bond and Interest Exempt Fund, \$57,204.31; Corporation Bond and Interest Non-Exempt Fund, \$102,035.00; Flexible Spending Account Agency Fund, \$1,034.56; Insurance Premium Fund, \$141,157.64; Information and Communications Technology Fund, \$5,809.56; Civil Donation Fund, \$69.11; Special Events Non-reverting Fund, \$806.36; Police Pension Fund, \$63,575.62; Cumulative Capital Improvement Fund, \$15,759.95; General Improvement Fund, \$12.00; Traffic Violations and Law Enforcement Agency Fund, \$6,000.00; Gaming Revenue Sharing Fund, \$5,528.40; Corporation Capital Fund, \$59,464.43; Total: \$ 961,717.74.

Payroll Docket for payday of July 10, 2015:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$15,362.41; Building and Inspection Department, \$7,724.90; Metropolitan Police Department, \$122,438.86; Fire Department, \$2,960.49; Public Works Department (Agency), \$64,581.99 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$213,068.65.

Payroll Docket for payday of July 24, 2015:

Council, Boards and Commissions, \$8,502.00; Office of Clerk-Treasurer, \$14,911.12; Building and Inspection Department, \$7,803.79; Metropolitan Police Department, \$99,895.58; Fire Department, \$22,747.98; Public Works Department (Agency), \$62,066.26 and 1925 Police Pension Plan Pension Fund, \$63,494.89; Total Payroll: \$279,421.62.

Announcement of Study Session. The Town Council President announced that the Town Council would be convening in a study session following the plenary business meeting to receive a briefing from the Redevelopment Director regarding the application for tax abatement filed by People's Bank. The Town Council President stated that owing to his business relationship with People's Bank, he would be recusing himself from participation in the study session.

Adjournment of Plenary Meeting. Councilor Kuiper moved that the plenary meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, August 10, 2015 was adjourned at 7:38 O'clock p.m.

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session following the regular plenary meeting on Monday, August 10, 2015 at 7:50 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Dan Vassar, and Konnie Kuiper were present. Councilor Steve Wagner was absent owing to a work commitment. The Town Council President was absent due to his recusal owing to a possible conflict of interest as he conducts both personal and business banking with People's Bank. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Also present were Cecile Petro, Redevelopment Director; and Katie Minchuk, Deputy Clerk-Treasurer.

General Substance of Matters Discussed.

1. The Redevelopment Director reviewed the application for tax abatement filed by People's Bank. It was noted that People's pledges to maintain the current five employees and add two additional. It was further noted that a fee in the amount of 15% of the tax savings was being paid to the Economic Development Fund.

Adjournment of Study Session. There being no further business to be discussed, the Study Session following the regular plenary meeting of the Town Council of Monday, August 10, 2015 was adjourned at 8:02 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer